



TARGETED ACCESSIBILITY FUND OF NEW YORK

100 STATE STREET • SUITE 650 • ALBANY NY 12207

PHONE 518 443-2808 • FAX 518 443-2809

EMAIL TAF@NYPOOL.ORG

WWW.NYPOOL.ORG

Advisory Board

Meeting Minutes

November 16, 2005

*** Approved by Board February 14, 2006 ***

Board Members Present: Patricia Knapp (Chairperson), Juliana Janson (Vice-Chairperson), Barbara Bouton (Secretary/Treasurer), Mary Burgess, Gregg Collar, Susan Zimmermann, Chris Duryea, John Sutphen, James Kittleman (PSC).

Others Present: John Flack (Pool Administrator), Lou Piazza (TAF Manager), Angelo Rella (Assistant TAF Manager)

- I. Patricia Knapp, chairperson, called the meeting to order and took role call. A quorum was present, including proxy votes, and the meeting proceeded.
- II. The Board reviewed the minutes of the September 20, 2005 Board Meeting. John Sutphen made a motion to accept the minutes, seconded by Susan Zimmermann, and was unanimously approved by the Board.
- III. Lou Piazza reviewed the status reports for the months of July through September 2005. Lou discussed the fact that the revenues have been trending down. Patricia Knapp asked Lou to provide the Board, at the next meeting, with an annual revenue trending report from 2000 through present 2005. Susan Zimmermann made a motion that the status reports be accepted and Gregg Collar seconded the motion. The Board unanimously approved the motion.
- IV. Lou Piazza reported on the expense reports for July through September 2005. Lou answered several questions concerning the expenses. Mary Burgess made a motion that the expense reports to be accepted. Susan Zimmermann seconded the motion and the Board unanimously approved the motion.
- V. Lou Piazza presented a tentative TAF budget for 2006. After some discussion the Board commented it believed that the budget had been prepared in an acceptable and reasonable manner. The TAF budget is incorporated into the Access Pool budget, which is ultimately approved by the Access Pool Board
- VI. Lou Piazza provided a status update on the Telephone Relay Service (TRS):
 - a. Lou discussed the current petition before the NYS PSC to add members to the Relay Advisory Board. The expectation is that the petition will be approved. Jim Kittleman indicated that the PSC would likely make a decision on that petition at its December Public Session.

- b. There was a general discussion on Caption Telephone Relay Service and CapTel. Lou indicated that the FCC was asking for comments on mandating Captioned Telephone Relay Service and said he would provide the board member's with a copy of the FCC's Public Notice. TAF will monitor developments in this area.
- c. Lou suggested and the Board agreed that it would tentatively schedule a tour of the New York Relay Center located in Syracuse. The Board indicated it would tentatively tour the facilities to coincide with the Board meeting that will occur in May, 2006. Lou will get details for the next meeting.

VII. The Board had a discussion on the NYS PSC proceeding termed "Comp III". Patricia indicated that TAF was mentioned several times in the comments to that proceeding and Jim Kittleman said it could go before the PSC either at the January or February 2006 Public Session. It was recognized by the Board that the decision in that proceeding could have an impact on the operations of TAF. Lou indicated that he had a summary of all the parties' comments that NYSTA had prepared and offered to share them with the TAF Board members.

VIII. New Business:

- a. MCI (whose represents the CLEC industry segment) has raised the issue of relinquishing its position on the Board effective January 2006 since it will be merged with Verizon. A new CLEC industry representative will be needed. The Board will take the under review.
- b. Barbara Bouton (Secretary/Treasurer) indicated that due to shifting responsibilities she will no longer be participating on the TAF Board and that Sprint will back fill her seat soon. Patricia Knapp indicated that a letter of appreciation should be drafted and expressed the whole Board's appreciation for her service and commitment.
- c. Patricia asked for a motion to replace Barbara Bouton as the Secretary/Treasurer. Susan Zimmermann volunteered to fill that position. John Sutphen made a motion that Susan be elected the new Secretary/Treasurer. Mary Burgess seconded the motion. The Board unanimously approved the motion.

IX. Lou provided the Board with a tentative 2006 meeting schedule, which was accepted and set the next meeting to be on Tuesday February 14, 2006

X. Patricia made a motion to adjourn, Chris Duryea seconded the motion and the Board unanimously approved the motion.