



TARGETED ACCESSIBILITY FUND OF NEW YORK

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Advisory Board Meeting Minutes

February 8, 2005

* Approved by Board May 10, 2005 *

Board Members Present: Patricia Knapp (Chairperson), Juliana Janson (Vice-Chairperson), Barbara Bouton (Secretary/Treasurer), Chris Duryea, Susan Zimmerman, John Sutphen, and Mary Burgess.

Others Present: Lou Piazza (TAF Manager), Jim Williams (Senior TAF Analyst).

- I. Patricia Knapp, Chairperson called the meeting to order and took role call. A quorum was present and the meeting proceeded. Pat welcomed Mary Burgess from AT&T as the new Board member replacing Bill Salvatore the Large IXC representative.
- II. The Board reviewed the minutes of the November 16, 2004 Board meeting. Chris Duryea made the motion accept the minutes, seconded by John Sutphen, and then unanimously approved by the Board.
- III. Pat Knapp asked if any member wanted to make a motion for the election of Board Officers. John Sutphen made a motion to re-elect the existing Officers (chairman, vice-chairman, treasurer) for another term if they agreed to serve. Hearing no objection from the current officers Susan Zimmermann seconded the motion, it was approved unanimously by the board.
- IV. Next Lou provided the TAF status report for October 2004 thru December 2004. Lou explained that some of the revenue and cost adjustments were the result of TAF audits, prior month, and year end adjustments of several large companies. Pat Knapp asked if Lou could provide the board with a graph depicting the assessable revenue trend over the last few years. Pat made a motion to adopt and approve the TAF Status Reports as presented; it was seconded by Juliana Janson and unanimously approved by the Board. Note: Lou will be providing the PSC Staff (Jim Kittleman) with the TAF annual report.
- V. Lou provided a TAF Administrative Expense Summary Report for the months of October 2004 thru December 2004. He informed the Board that the Treasurer (Barbara Bouton) reviewed a more detailed summary and he answered her questions prior to the Board meeting. Chris Duryea asked a question pertaining to the consulting expense which Lou answered. Lou also

informed the Board that he had a few outstanding questions from the Treasurer that needed to be answered, but otherwise everything was in order. Pat Knapp asked Barbara Bouton if she had anything else to offer, she said she was satisfied after completing her review. A motion was made by Chris Duryea to accept the report as presented, seconded by Susan Zimmermann, and unanimously approved by the Board.

- VI. Lou provided to the Board the proposed 2005 TAF Budget, explaining the increases and/or decreases compared to 2004 actual for each line item. Lou answered several questions to the Board's satisfaction at which time Juliana Janson made a motion to approve the budget as presented. Mary Burgess seconded and the budget was unanimously approved by the Board.
- VII. Lou informed the Board that the TAF staff is planning an aggressive on site and desk audit/review schedule for 2005.
- VIII. Lou provided the Board with an update on the status of the Relay Provider.
 - 1. As of December 2004 the Relay Provider (per Lou's e-mail to the Board) is now providing a 100% Caller ID solution using SS7 functionally through the NY TRS Relay Center in Syracuse.
 - 2. Lou was asked to give his best projection concerning the possible state funding of Video Relay Service (VRS) and IP Relay. Lou said that if this materializes it could have an estimated \$4 - \$5 million dollar impact on TAF's annual cost. Also he went over the exposure of Voice Carry Over (VCO) CapTel phone. He explained that there could be an additional estimated cost of \$1.5 million to the TAF fund and could have an affect on the 80% in state call volume.
 - 3. Lou said he will be working with the Ad Hoc Committee including NYSTA to revise the structure of the Relay Advisory Committee, plus setting up a meeting time in the near future.
- IX. Pat Knapp asked the Board if they could think of any other things TAF should be doing. They all responded that they think TAF is doing a good job.
- X. The next scheduled Board meeting is Tuesday, May 10, 2005 and will be held in Albany.
- XI. Pat Knapp made a motion to adjourn the meeting; it was seconded by John Sutphen and approved unanimously by the Board.